

## Resident Billing Enrollment Form

PLEASE COMPLETE ALL APPLICABLE FIELDS IN ORDER FOR ENROLLMENT TO BE PROCESSED.

<b>ACCOUNT NAME</b>	<b>SURNAME</b>		<b>GIVEN NAME</b>	
<b>ADDRESS</b>	<b>STREET NO.</b>		<b>UNIT No.</b>	
	<b>STREET NAME</b>		<b>CITY</b>	<b>POSTAL CODE</b>
<b>MAILING ADDRESS if other than above</b>	<b>STREET NO.</b>		<b>UNIT No.</b>	
	<b>STREET NAME</b>		<b>CITY</b>	<b>POSTAL CODE</b>
<b>CONTACT INFO</b>	<b>HOME</b>		<b>WORK</b>	<b>EXT</b>
	<b>MOBILE</b>		<b>E-MAIL</b>	

Yes, I (we) acknowledge that there are no person(s) using or requiring life support equipment at this premise and will advise CARMA immediately if this status changes.

All information submitted through this process will only be used by Carma Billing Services Inc., CBSI, in support of our obligations under the Agreement entered into with the Developer, Condominium Corporation and/or Building Owner. Our billing format and practices follow the guidelines of applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures. Carma Billing Services Inc. ("CBSI") is pleased to be your provider of electricity billing and collection services. To provide you with a reliable source of billing, CBSI needs to collect and use certain personal information about you. As of January 1, 2004 the federal legislation protecting your privacy requires that CBSI obtain your consent to collect, use and disclose your personal information for identified purposes. We invite you to read the following carefully to understand our policies and practices with respect to personal information. The nature of personal information we collect may include: Information we receive from you such as your name, address, contact information and general financial, credit and reference information; Facts about your historical and current consumption of power; Information about your transactions with us, such as meter number, account number, account balances, payment history, and account activity; Identifying information, such as phone number. CBSI uses the information we collect for the following purposes: To provide you with continuous electric service and to bill you for that service; To assist us in the collection of accounts; To respond to your inquiries about energy use and billing; To prevent fraud with respect to both you and our company; To meet legal and regulatory requirements. It may be necessary to share your billing and consumption information with third party billing and settlement agencies. Your information may also be disclosed or shared with other agencies or organizations as required by law, regulation or our Agreement with the Developer, Condominium Corporation and/or Building Owner. By signing below, indicates you have read and understood this statement by CBSI regarding the collection, use and disclosure of my personal information, and I hereby consent to have CARMA collect and use my personal information for the purposes stated above.

<p><b>OWNER POSSESSION DATE</b></p> <p>_____</p> <p>mm/dd/yyyy</p> <p><b>OR</b></p> <p><b>RESIDENT MOVE-IN DATE</b></p> <p>_____</p> <p>mm/dd/yyyy</p>	<p>"We, the undersigned, being the Owner(s) and/or Resident(s) of the above noted Condominium Unit(s) acknowledge and agree: (1) to have read and understood CBSI's Conditions of Service, (2) to be fully responsible for the payment and to promptly pay prior to the due date each month of the full amount due and payable for utility services and consumption (including any applicable taxes) supplied to our Unit(s) for such period; (3) upon our default or failure to promptly pay, CBSI shall have the right to disconnect the utility services to our Unit(s); and (4) we will be responsible for and shall indemnify and hold harmless CBSI, its officers, directors, employees and representatives from and against all and any claims (i) arising as a result of the failure to provide utilities to our Unit(s) occurring for any reason whatsoever unless attributable to the negligence of CBSI; and (ii) arising as a result of CBSI's disconnecting or failing to reconnect the utility services, unless attributable to the negligence of CBSI."</p> <p>I confirm that the information provided above is true.</p> <p>X _____ Date: _____</p> <p><b>OWNER/RESIDENT'S SIGNATURE</b></p>
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Please complete, sign, date and fax to Carma Billing Services Inc. at 1-866-577-1224.

FOR INTERNAL OFFICE USE ONLY:

Security Deposit Required YES  NO  Amount Required: \_\_\_\_\_

## **CBSI BILLING SERVICES INC. CONDITIONS OF SERVICE**

CBSI Billing Services Inc. (CBSI) reserves the right to discontinue service for non-payment of account. In the event of such discontinuance, CBSI shall not be liable for any loss or damage occasioned thereby, and the customer hereby waives all claims in law and in equity for all loss, damage, and inconvenience that may hereafter be caused by CBSI exercising such right of discontinuance of service.

An interest charge of 1.5% per month shall apply to all accounts not paid in full on or before the due date.

1. CBSI may revise the authorized rates from time to time, subject to the approval of the Ontario Energy Board.
2. CBSI will use all reasonable diligence to provide a continuous supply of power, but will not be responsible for failure to do so by reason of damage to the Local Distribution Company's (LDC) lines or other works, breakdown thereof, act of God, or any other cause beyond CBSI's control. Nor does CBSI guarantee the maintenance of unvaried frequency or voltage, and will not be liable to the Customer for any loss, damage or injury resulting from power interruption or voltage or frequency variations due to the aforementioned reasons
3. The Customer agrees that on request of CBSI, the Customer will provide such security as CBSI may require to be held as a guarantee that the Customer will fulfill all the terms of this contract.
4. It is agreed that the signature of the parties hereto shall be binding upon their successors or assigns and that the vacating of the premises herein named shall not release the Customer from this contract except at the option and by written consent of CBSI.
5. If a meter in any month ceases to register or has registered incorrectly, the Customer shall pay for the energy supplied during such month, an estimated sum based on the reading of any meter formerly or subsequently installed on the premises, due regard being given to any change in character of the installation and/or the demand.
6. This contract shall not be binding upon CBSI until accepted by it through its proper officer, and shall not be varied or affected by any contract or representation of any agent or employee of CBSI unless in writing. This contract will continue in force until terminated by the Customer with at least one month's notice in advance of vacating the unit(s).
7. Nothing contained in this contract shall prejudice or affect any right, privileges, or powers vested in CBSI by law or by any regulations made under any Act of Parliament.
8. This contract is subject to the terms of CBSI's License and all associated rules and regulations of the Ontario Energy Board.

*The information collected will be used by CBSI to establish and maintain a service connection, and for billing and collections activities. Your name and address will be used to provide notice in the event that your service is disconnected. Your Condominium Corporation and/or Building Owner may also be notified of your final billing date/disconnection date.*



494 The Parkway  
Peterborough ON K9J 7L9  
1.888.298.3336

## PRE-AUTHORIZED PAYMENT PLAN

I/We hereby authorize Carma Billing Services Inc. to draw and issue to Carma Billing Services Inc. for payment of my/our utility account.

Name	Utility Account Number
Address	
Payments will be issued based on	
Monthly Regular Payments	

### Authorization to honour payments drawn on:

My Bank	Branch
Bank Account Number	
Address	
Type of Account	
<input type="checkbox"/> Savings (SAV)	<input type="checkbox"/> Chequing (PCA)
Date (yyy/mm/dd)	All Account Holder Signature(s)

**NOTE: To ensure accuracy please attach a specimen of your cheques marked "VOID" to this form and return to Carma Billing Services Inc.  
494 The Parkway, Peterborough, ON K9J 7L9 or Fax to 1-866-577-1224.**

Pre-Authorized Payment will commence: (yyy/mm/dd)

Please complete, sign, date and fax to Carma Billing Services Inc. at 1-866-577-1224. If you have any questions regarding this form or Carma Billing Services Inc., please contact us at 1-888-298-3336 Ext. 237.